



STAFF RIVERKEEPER JOB DESCRIPTION

The Riverkeeper is:

- the eyes, ears and voice of the Coosa River
- the premier clean water advocate in the watershed
- the face of the organization's advocacy, education and litigation efforts
- an unbiased problem solver for reducing pollution while increasing the public's appreciation and respect for the river
- a leader in promoting the economic, environmental, scenic and recreational benefits of the Coosa River

ESSENTIAL JOB FUNCTIONS

Riverkeeper Patrol Program

- Regularly patrol the watershed via land, air and water documenting, reporting, and addressing pollution issues.
- Respond to pollution complaints by patrolling, contacting appropriate authorities, and advising citizens.
- Determine existing and potential threats to the river; advocate for compliance with environmental laws and regulations.
- Advocate for the cleanup of pollution sources by working with local citizens, media, businesses, partner organizations, and governments (including local, state, and federal agencies).
- Maintain patrol boat(s), truck, and associated equipment.
- Advocate for stronger policies and practices to protect the river; including writing comment letters, participating in collaborations and coalitions when beneficial.
- Manage data necessary to inform comment letters, legal action, etc.
- Maintain patrol boat(s), truck, and associated equipment.

Legal & Advocacy

- Regularly review (or oversee the review of) permitted discharges to verify compliance, and take appropriate action to ensure enforcement of serious violations.
- Document un-permitted pollution sources and discharges identified by the Riverkeeper Patrol Program and citizen reports, and work with the Legal Committee to determine appropriate action.

- Lead organization discussions of potential legal action with Legal Committee and attorneys.
- Assist attorneys in the production of comment letters, briefs, documents such as Notices of Intent to Sue, legal motions, and other pertinent legal case duties in a timely and efficient manner.
- Maintain timesheets for legal cases and lobbying to ensure compliance with recordkeeping best practices.
- Manage Legal Intern program during periods when this additional support personnel is deemed appropriate by the Legal Committee.

Education, Outreach & Awareness

- Provide timely and comprehensive input and support to the Executive Director about Riverkeeper efforts, for production of organization's marketing and communications.
- Develop educational material and content in a variety of formats for presentations, social media, displays, and general outreach, in coordination with the Executive Director.
- Provide educational presentations throughout the watershed, in coordination with the Executive Director and other staff.
- Respond to communication from the public related to issues on social media and through email communication.
- Promote recreational access on the Coosa River.
- Seek positions of influence in the community to promote the organization, the mission, and river conservation.

Fundraising

- Develop and adhere to program budgets.
- Build and cultivate relationships with donors and community leaders
- Support staff members with event planning, production, and follow-up
- Participate in drafting and production of major appeal letters and in-person asks.





DESIRED QUALIFICATIONS

- An understanding of aquatic ecosystems, watershed issues, regulatory issues, and the local factors that influence water quality on the Coosa River, its lakes, and tributaries.
- Experience and familiarity with water quality testing techniques, protocols, and equipment
- Valid Alabama Vessel Boating License and boating experience (or ability to acquire within two months)
- Valid Alabama Driver's License and experience trailering and backing a trailer (or ability to acquire within two months)
- Bachelor's degree in an environmental, science, or policy field and 3 year's work experience in a relevant field.
- Excellent written and oral communication skills.
- Ability to carry field and event equipment up to 50 lbs.
- Demonstrated experience with grant and program management including grant-writing, organizational skills, budgeting, and coordination.
- Demonstrated ability to speak confidently in a public forum.
- Proficient in Mac OSX and Microsoft Office Products.

KEY CHARACTERISTICS

being a part of the Coosa Riverkeeper team means being a good listener and collaborator, one who can work in diverse settings and with diverse populations. A successful team member:

- is coachable, including taking and receiving actionable feedback
- is very organized and has the ability to multi-task on projects
- is a self-starter who produces high quality work
- has great attention to detail
- has a strong work ethic to ensure tasks are completed efficiently and accurately
- is a critical thinker with the ability to meet short-term and long-term goals
- shares our sense of urgency in improving water quality and protecting public health
- believes that everyone has a right to clean water

BENEFITS

being a part of the Coosa Riverkeeper team gives you some great opportunities to grow as an individual and in your career as you protect the Coosa. Our benefits and perks include:

- generous vacation and leave policy, flex-time as compensation for occasionally working nights & weekends
- monthly healthcare stipend
- semi-annual bonus possible after six months on the job, based on job performance and availability of funds
- opportunities to participate in local, regional, and national conferences
- relaxed, dog-friendly office environment
- staff retreats and outings on the river
- ability to sleep well at night knowing you're doing good work
- pro deals on 100s of outdoor brands like Patagonia, Mountain Khakis, etc.
- professional development to support your career goals

[You can apply by clicking here.](#)

Salary Range: \$35,000-\$45,000, based on experience

Application Period: We will be accepting applications through March 10th. Please follow the instructions [here](#) to answer mandatory questions, upload resume, cover letter, and references.



ABOUT US: Coosa Riverkeeper is a 501(c)(3) non-profit organization based in the Coosa River watershed with an office in Mt Laurel, AL. We work to protect, restore, and promote the Coosa River and its tributaries in Alabama. Working in over 5,000 square miles of Alabama with 220 miles of the Coosa River; our three programs work to improve water quality and protect public health. We do this by patrolling the waters, educating the public, and advocating for the river and its users. Learn more at CoosaRiver.org!

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Coosa Riverkeeper (CRK) is an Equal Opportunity Employer and prohibits discrimination and harassment of any kind: Coosa Riverkeeper is committed to the principle of equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment. All employment decisions at CRK are based on business needs, job requirements and individual qualifications, without regard to age, race, color, religion or belief, sexual orientation, gender identity, national origin, veteran, disability status, family or parental status, or any other status protected by the laws or regulations where we operate. We will not tolerate discrimination/harassment based on any of these characteristics.